



Office of the City Manager

CONSENT CALENDAR
January 21, 2020

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on January 21, 2020

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$7,281,620.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
On-Call Landscape Architectural Services	138 511	Park Tax Measure T1 – Infrstr and Fac	\$900,000
San Pablo Park Playground and Tennis Court Renovations	511 138 501	Measure T1 – Infrstr and Fac Park Tax Capital Improvement	\$1,471,920
Strawberry Creek Park Phase 2	511 138 501	Measure T1 – Infrstr and Fac Park Tax Capital Improvement	\$750,000
Grove Park Renovation Phase 2	511	Measure T1 – Infrstr and Fac	\$900,000
Solano Avenue Revitalization Plan	011	GF - Discretionary	\$300,000
Sacramento Complete Streets Project (Addison to Virginia Streets)	344 135	Caltrans Grant Measure BB – Bike and Ped Meas B – Local Street	\$2,237,700

	130 501	and Rds Capital Improvements	
Wellness Fitness Program	011	GF - Discretionary	\$132,000
Managed Security Service Provider (MSSP)	680	IT Cost Allocation	\$90,000
Server backup Upgrade and Maintenance	680	IT Cost Allocation	\$500,000
Total:			\$7,281,620

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on December 10, 2019

Formal Bid Solicitations and Request for Proposals
Scheduled for Possible Issuance After Council
Approval on January 21, 2020

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- a) On-Call Landscape Architectural Services
- b) San Pablo Park Playground and Tennis Court Renovations
- c) Strawberry Creek Park Phase 2
- d) Grove Park Renovation Phase 2
- e) Solano Avenue Revitalization Plan
- f) Sacramento Complete Streets Project (Addison to Virginia Streets)
- g) Wellness Fitness Program
- h) Managed Security Service Provider (MSSP)
- i) Server backup Upgrade and Maintenance

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: January 21, 2020

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
20-11378-C	On-Call Landscape Architectural Services	1/22/2020	2/26/2020	On-Call Landscape Architectural Services for upcoming City projects (Possibly three separate contracts for \$300,000 each; 3-year term for each contract).	\$300,000 per year FY21-FY24 3 year term Total NTE: \$900,000	Various: (On-Call contract-Funding is project based and subject to available funding) 138-52-545-000-0000-000-461-612320 511-52-545-000-0000-000-461-612320	PRW/Admin	Scott Ferris 981-6711 Evelyn Chan 981-6430
20-11381-C	San Pablo Park Playground and Tennis Court Renovations	1/22/2020	2/20/2020	This project includes renovation of the tennis courts, upgrades and ADA improvements to the ages 2-5 and ages 5-12 play areas.	\$1,025,960 \$176,920 \$269,040 \$1,471,920	511-52-545-000 0000-000-461-663110 PRWT119009 138-52-545-000 0000-000-461-663110 PRWT119009 501-52-545-000 0000-000-461-663110 PRWT119009	PRW/ Capital Projects	Wendy Wellbrock 981-6346 Isaac Carnegie
20-11382-C	Strawberry Creek Park Phase 2	1/22/2020	2/20/2020	This project includes renovation of the 5-12 playground, restroom, and ADA improvements.	\$325,700 \$420,000 \$4,300 \$750,000	511-52-545-000 0000-000-461-663110 PRWT119011 138-52-545-000 0000-000-461-663110 PRWT119011 501-52-545-000 0000-000-461-663110 PRWT119011	PRW/ Capital Projects	Wendy Wellbrock 981-6346 Isaac Carnegie

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20-11383-C	Grove Park Renovation Phase 2	1/22/2020	2/25/2020	This project includes renovation of sports play field, including irrigation system, dugouts, backstop structure, protective netting, and ADA improvements	\$900,000	511-52-545-000 0000-000-461-663110 PRWT119004	PRW/ Capital Projects	Jesus Espinoza 981-6708
DEPT. TOTAL					\$4,021,920			
20-11384-C	Solano Avenue Revitalization Plan	1/22/2020	2/25/2020	Development of a plan to revitalize upper/eastern end of Solano Avenue and mid-corridor blocks within City of Berkeley and coordinate with City of Albany's mid-corridor Solano Complete Streets Plan	\$300,000	011-21-208-251-0000-000-446-612990	City Manager's Office/Economic Development	Melissa McDonough 981-7402
DEPT. TOTAL					\$300,000			
20-11379-C	Sacramento Complete Streets Project (Addison to Virginia Streets)	12/13/2019 January 21, 2019 (Date to Council: will be issued after RFP is released)	2/14/2020	Contractor will construct corner bulbouts at four intersections, pedestrian refuge islands, one new traffic signal, modifications at two existing signals	\$2,237,700	344-54-622-668-0000-000-431-665110- (\$1,248,678) - Funding will be added as part of AAO #2 135-54-622-668-0000-000-431-665110- (\$408,046) 130-54-622-668-0000-000-431-665110- (\$550,629) - Funding will be added as part of AAO #2 501-54-622-668-0000-000-431-665110- (\$30,347) For reference, FUND\$ project code: 18BP03 ERMA project code: (PWTRCT1803)	Public Works - Transportation	Ken Jung 981-7028 Michael Vecchio 981-6399
DEPT. TOTAL					\$2,237,700			

